FINAL PLAT APPLICATION

File No. _____

Amount Received: _____ Date Paid: _____

Staff Signature: _____ Date: _____

Applicant Signature: _____ Date: _____

Date Completed Application Was Received: _____

Parcel Number: _____

Project Name: _____

Registered Surveyor: _____

Project Address: _____

Description of project: _____

_____

Applicant Name: _____

Applicant Address: _____

Applicant Phone Number: _____ **Cell Number:** _____

E-Mail Address: _____

_____ affirms that he is/ she is/ they are the owners/ or the specifically authorized agent of the property located at:_____

_____

_____ petitions the Town of Brooks to consider the proposed site final plat located in a _____ zoning district.

The applicant tenders herewith the sum of $_____ (**$150.00 for the first 2 lots + $50 each additional lot**).

APPLICATION/CHECKLIST

Return this APPLICATION/CHECKLIST with submittal. - <u>Incomplete submittals</u> **will not be reviewed.**

PDF copy of the plat/subdivision plan for departmental review.
To include:

- ❑ Vicinity map showing project location, north arrow, graphic scale & date
- ❑ Complete survey including property boundary lines, with bearings & distances
- ❑ Registered surveyor's stamp
- ❑ Existing roads, streets, highways, & respective r-o-w widths on or adjacent to property
- ❑ Existing drainage ditches, canals, water courses, and drainage easements on or adjacent to the property
- ❑ Existing buildings, structures, and facilities on development property and adjacent property
- ❑ All existing utility lines on or adjacent to the property
- ❑ Adjacent property land uses, zoning and property owner names
- ❑ A complete legal description of the property

- ❑ Tree Protection Plan (TPP) including:
  - ▪ Tree survey & identified trees requested for removal
  - ▪ Tree protection zones and proposed tree protection methods
  - ▪ Tree planting & replacement plan
  - ▪ Name, registration & contact info for responsible professional
- ❑ Proposed access to existing roads, circulation routes, parking space layout & dimensions
- ❑ Proposed setbacks, buffers, open spaces areas, landscaped areas, & impervious surface calculations.